



# How to Recertify

(Pay by credit card)

May 2020

# Recertification Overview

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# Details Online

<http://cert.safekids.org> → I'm A Tech/Recertification

## I'm A Tech

**Recertification** 

Seat Checks

CEUs

Community Education

Recertification Fees

CEU Audits

Technician Proxy

Become an Instructor

What Instructors Do

Renewal Course

[Home](#) > [I'm A Tech](#)

## Recertification

### RECERTIFICATION REQUIREMENTS

CPS certification expires after two years. Technicians and Instructors are required to successfully complete the recertification process before current certification expires.

Here is what you need to do to recertify:

- **Meet these requirements and record the activities in your online profile:**
  - Conduct all [five different types of seat checks](#)
  - Participate in at least one [community education](#) (checkups, community workshop, educational session)
  - Participate in at least six [continuing education units \(CEUs\)](#). As part of ongoing quality assurance, you may be randomly selected for a [CEU audit](#). Keep proof of content and completion of CEUs handy for three months after you recertify. You can monitor your audit status in your online profile.
  - If you are an instructor, complete [20 Certification/Certification Renewal Testing Course](#) teaching hours. At least 10 of the 20

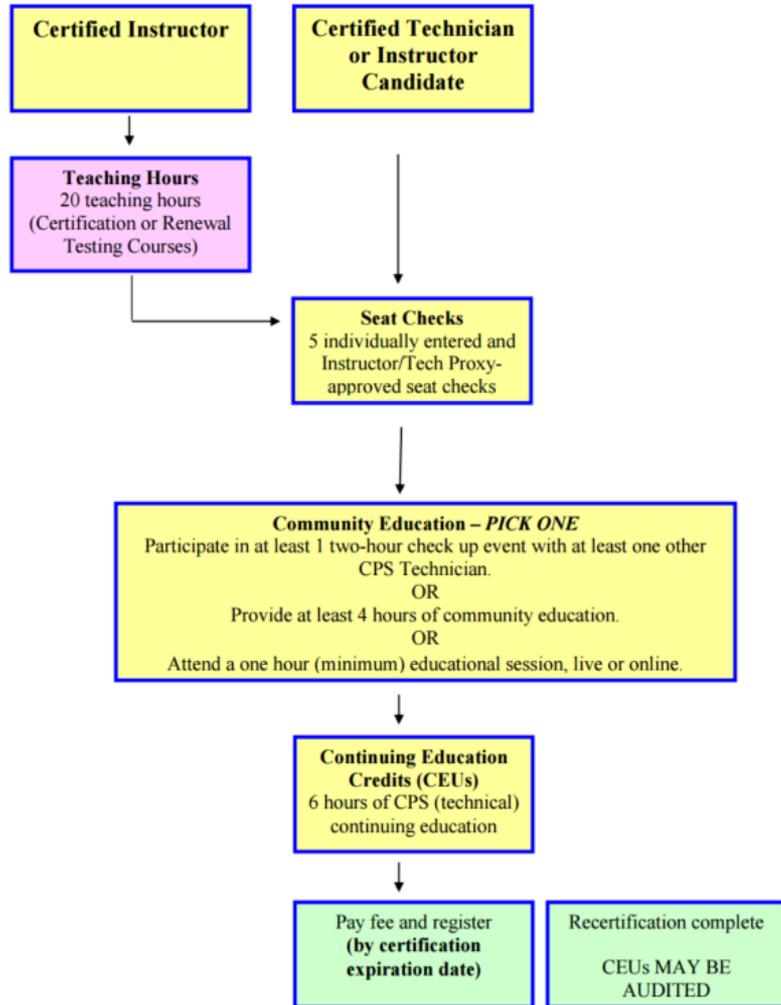
# Basic Requirements

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- Basic recertification requirements and deadlines
  - Five seat checks approved by a certified instructor (may use technician proxy option)
  - Community Education
  - A minimum of six hours of CPS technical continuing education (CEUs)
  - Register and pay fee by the end of the certification expiration date.

**INSTRUCTORS:** In addition to the above requirements, you must also earn 20 teaching hours of CPS course instruction.





# 5 Seat Checks

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- These may be done at any time during your certification cycle.
- Seat checks are entered online AND approved by an instructor or technician proxy.
  1. RF only child safety seat
  2. RF convertible seat
  3. FF child safety seat with harness
  4. Belt-positioning booster
  5. Installation with LATCH



# Community Education

## PICK ONE

- **Participate in at least one two-hour check up event**
  - With at least one other CPS Technician
  - Using any standardized checklist
- **Provide at least four hours of community education.**
  - Examples include presenting to parents, educators, kids, organizations (PTAs, law enforcement).
  - These are presentations to non-CPSTs.
- **Attend a one hour (minimum) educational session.**
  - Examples include how to better reach community members or underserved communities, improve communication skills, instructor development and learning about other cultures and their beliefs to better serve them as educators.
  - These can be in-person or online.



# Continuing Education Units: CEUs

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- A minimum of six hours of CPS technical continuing education (CEUs) must be obtained and reported during the current certification cycle.
- They may be **entered at any time** during your certification cycle.
- CEUs must fit into one of the approved categories and meet content requirements.



# What is a CEU?

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- CEU = Continuing Education Units
- These updates improve your technical knowledge.
- Mix and match to get your 6 CEUs (ex: in-person workshops, online, newsletters/manuals)
- CEUs are not verified online, and may be subject to a CEU audit. Technicians must **keep written proof of the earned CEUs.**



# CEU Categories

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1. In-person Session/Workshop (max. 6 CEUs)
2. Teleconferences (max. 5 CEUs)
3. Online/Web sessions (max. 6 CEUs)
4. Newsletters/Manuals/Journals (max. 3 CEUs)



# Content Requirements

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- All categories of CEUs must meet the **content requirements** of improving CPS technical knowledge.
  - Examples include LATCH updates, and attending CR manufacturer workshops/product updates, CPS panel at conferences or vehicle manufacturer workshops specific to occupant protection.



# Examples of content that would qualify for CEUs

- ✓ CR manufacturer product updates
- ✓ CPS Q&A panel
- ✓ Vehicle manufacturer workshops specific to occupant protection
- ✓ The latest LATCH technology
- ✓ Case studies of child occupants in crashes
- ✓ Car seats and school bus safety



# Examples of content that would NOT qualify for CEUs

- ✗ State or Local CPS laws
- ✗ How to run an inspection station 👍
- ✗ Cultivation and retention of CPS Technicians 👍
- ✗ Using data to dissect the CPS problem
- ✗ Impaired driving victim impact panel
- ✗ Older drivers
- ✗ Children around cars/Spot the Tot
- ✗ Tips on how to better teach a CPS Class 👍
- ✗ Operation Kids (*subsets of certification course*)

👍 *These would count for your Community Education requirement.*



# Log in at <http://cert.safekids.org>

NATIONAL  
CHILD  
PASSENGER  
SAFETY  
CERTIFICATION

A Program of  
Safe Kids Worldwide

Who We Are | Newsletter | Pol 1-877-366-8154

GET A CAR SEAT CHECKED | FIND A TECH | FIND A COURSE | LOG IN

BECOME A TECH | I'M A TECH | COURSE ADMINISTRATION | ORGANIZATION MANAGEMENT | RESOURCES - FAQs

  
BECOME A TECH

  
I'M A TECH

  
FIND A TECH

  
THE ULTIMATE CAR SEAT GUIDE

**ABOUT CPS CERTIFICATION**  
Have you heard about events where folks get one-on-one personalized instruction on how to properly use their

**BUBBLE WRAP OR A CPS TECH? GO WITH THE TECH!**

SAFE KIDS Bubble Wrap: Having Trouble Installing ...

Click on LOG IN

# When CEUs are completed

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- CEUs must be obtained during that certification cycle.
- You can not carry forward extra CEUs.
- EX: Cert cycle is 11/15/2018-11/14/2020
  - Finish and pay on 9/2/2020.
  - You are still in the current cert cycle until 11/14/2022. If you complete more CEUs before then, they may not be applied to the next cert cycle.



# Last Step: Paying the Fee

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- **Register and pay fee** by the end of your certification expiration date.
  - **Do not miss this date!**
  - Certification lasts for 2 years
    - Techs and instructor candidates: \$55
    - Instructors: \$60



# How do I enter the requirements?



# Click on CPS Tech/Tech To Be

[Home](#)

**Log In**

**CPS Tech/Tech to Be**

[Log In - CPS Tech/Tech to Be](#)



In general, we've found that using using [Google's Chrome](#) instead of Microsoft's Internet Explorer for web browsing is noticeably faster.

There are two available log-in options. Please review your choices and click on the one that best meets your needs.

This online system is for [Certified Technicians](#), [Instructors](#), course administrators and people who are interested in [becoming a CPS-certified](#). Here are some of the things you can do in the Certification Management system:

- [Make a CPS online profile \(if you've never been CPS-certified\)](#)
- [Register for a course \(Certification or Renewal\)](#)

# Log In

Portal

Not Logged In

## Safe Kids Online Services - Login

### New Signup

Please click "New Individual Account" link in the left menu or "Create an Account" button on the right side if you have never made an online profile with Safe Kids before.

### Forgot Your Password?

Please [click here](#) to have your password emailed to you.

## Login

  
 [Show](#)  
[Login](#) [Forgot Password?](#)

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## Don't have an account?

If you are am new to CPS Technician Certification? Click on the Create An Account button below to create an online profile.

[Create an Account](#)

## Need help logging in?

If you cannot remember your access information, select the "[Forgot Password](#)" link or contact our customer service team via email at [CPScert@safekids.org](mailto:CPScert@safekids.org) or by calling 202-875-6330

**Need help?**

# Certification Detail: Bottom of profile

Certification Information

Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	<a href="#">Print Wallet Card</a> <a href="#">Certification Details</a>

Recertification - enter information and pay fee  
Once all the requirements are met and you are **within four months** of your certification cycle end date you will see a "Recertify" link under Action items.

Certification	Recert Cycle	Completion	Recert Available	Status	Action
CPST	01/01/2018 - 12/31/2019	0%	08/31/2019	-	<a href="#">View Summary</a> <a href="#">Add/Review CEUs</a> <a href="#">Add/Submit Seat Checks</a> <a href="#">Comm Education</a>



# View Summary

Can add requirements by clicking on the buttons at the top

When within 4 months of exp. date

CPST Recert Cycle 01/01/2018... Recert Available CMS-RECERTCY-8130

Overview

Add/Review CEUs Add Seat Checks Add Community Education Print

CMS-RECERTCY-8130: CPST Recert Cycle 01/01/2018 - 12/31/2019

Level	Recert Available	Level Last Updated	Fri Sep 20 2019
Last Update	<ul style="list-style-type: none"><li>Last Updated: 9/20/2019 1:52:57 PM</li><li>Comment: Added cert CMS-CERTREC-118</li></ul>		

Cycle Details

Period	Recert Available	Status
01/01/2018 - 12/31/2019	8/31/2019	Recert Available

Certification

Credential	Certification	Status	Action
T938467	CPST	Active	<a href="#">Review</a>

Recert Cycle

	Min Required	Applied	Remaining	
Seat Checks	5	0	5	0%
CEU	6	0	6	0%
Community Education	Yes	-	Yes	0%

Total CEUs Reported

Click [here](#) to report

# Entering CEUs

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# Add/Review CEUs: Bottom of profile

Certification Information

Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	<a href="#">Print Wallet Card</a> <a href="#">Certification Details</a>

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# Enter CEUs

Activity Information

Please select CEU category from the "Activity Type" drop down list.

Activity Type\* 8a: In-person Session/Workshop(Category 1)

Start Date\* 08/01/2019 1/1/2018 - 9/23/2019

End Date 08/01/2019

Event ID (if pre-approved) This is NOT the instructor 4567

Location of course and instructor name\* Bethesda MD; 8 am to 4 pm; Instructors Clark Kent, Peter Parker  
New Car seats, LATCH, airbags, skills stations

CEUs\* 6 Minimum: 1

Activity Information

Please select CEU category from the "Activity Type" drop down list.

Activity Type\* 8a: In-person Session/Workshop(Category 1)  
CEU

Start Date\* 8a: In-person Session/Workshop(Category 1)

End Date 8c: Teleconferences(Category 3)

Event ID (if pre-approved) This is NOT the instructor 8d: Online/Web sessions(Category 4)

Location of course and instructor name\* 8e: Newsletters/Manuals/Journals(Category 5)  
Community Education  
Community Education

CEUs\* Minimum: 1

Cancel

< List

Save >



# Confirmation

**System Message**

Message: Record has been added

Suggested Action:

[Add New Activity](#)

[Return to Summary](#)



# Recert Status Always in Profile

Registration	Recert Cycle	Completion	Recert Available	Status	Action
ST	01/01/2018 - 12/31/2019	0%	08/31/2019	-	<a href="#">View Summary</a> <a href="#">Add/Review CEUs</a> <a href="#">Add/Submit Seat Checks</a> <a href="#">Comm Education</a>

Sign Ups/Registrations

Recert Cycle				
	Min Required	Applied	Remaining	
Seat Checks	5	2	3	40%
CEU	6	6	0	100%
Community Education	Yes	Yes		100%

Total CEUs Reported [Report / Manage CEUs](#) [Show Details](#)

Date	Activity	Submitted	Approved
<b>Seat Checks</b>			
05/05/2019	574473: 2: Rear-Facing Convertible CSS <a href="#">Pending Approval</a>	1	0
06/08/2019	574473: 3: Forward-Facing CSS w/Harnesses <a href="#">Pending Approval</a>	1	0
08/05/2019	574473: 5: Installation using LATCH	1	1
09/08/2019	574473: 4: Belt-Positioning Booster <a href="#">Pending Approval</a>	1	0
09/23/2019	574473: 1: Rear-Facing Infant CSS	1	1
09/23/2019	568232: 2: Rear-Facing Convertible CSS <a href="#">Reported 1 Approved 0</a> <a href="#">Pending Approval</a>	1	0
<b>Category Seat Checks Total</b>		<b>6</b>	<b>2</b>
<b>CEU - 20 Required</b>			
08/01/2019		6	6
<b>Category Continuing Education Total</b>		<b>6</b>	<b>6</b>
<b>Community Education - 6 Required</b>			
09/23/2019	1. Two-hour check up event	Yes	0
<b>Category Community Education Total</b>		<b>0</b>	<b>0</b>



# Entering Seat Checks

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# Why Verified Seat Checks?

- The primary purpose is to observe your interaction with parents and children.
- Direct observation helps ensure that communication with parents is accurate and consistent with the information and methodologies in the standardized curriculum.
- The verifying instructor or tech proxy must feel confident in your ability to communicate accurate information to a parent or caregiver and will double-check that the installation and paperwork are correct.



# Find an Instructor or Tech Proxy

NATIONAL CHILD PASSENGER SAFETY CERTIFICATION  
A Program of Safe Kids Worldwide

Who We Are | Newsletter | Policies and Procedures Manual | Contact Us | 1-877-366-8154

GET A CAR SEAT CHECKED | **FIND A TECH** | FIND A COURSE | LOGIN

BECOME A TECH | I'M A TECH | COURSE ADMINISTRATION | ORGANIZATION MANAGEMENT | RESOURCES - FAQs

Search for an Instructor or Tech Proxy

ONLINE SERVICES  
Login

### CPS Technician Search: Find a CPS Technician

Fill in the form below with whatever information you know. You don't have to fill in the entire form. For more results, use fewer fields. The more fields you use, the more the search will be restricted. Click submit at the bottom of the page for a list of CPS Technicians.

If you include the city and state, results will also be shown on a map after the results list.

Last Name <input type="text"/>
City <input type="text"/>
County <input type="text"/>
State <input type="text"/>
Postal Code <input type="text"/>

**What should you, as a caregiver, expect from a Child Passenger Safety Technician (CPST)? [Click Here](#)**

# Search #1: Instructor

This directory is provided as a way for parents and caregivers to contact technicians for information and assistance. Companies and organizations should not harvest information from this site.

Fill in the form below with whatever information you know. **You don't have to fill in the entire form. For more results, use fewer fields. The more fields you use, the more the search will be restricted.** Click submit at the bottom of the page for a list of CPS Technicians.

If you include the city and state, results will also be shown on a map after the results list.

This search only shows currently certified technicians who have approved that their information be public. If they are not in this list, ask to see their current CPS Technician Wallet Card or call Customer Service to confirm their certification: 877-366-8154.

CPS Technician Last Name	<input type="text"/>		
City	<input type="text"/>		
County	<input type="text"/>		
State	<input type="text" value="MD-Maryland"/>		
Postal Code	<input type="text"/>		
Postal Code From:	<input type="text"/>	To:	<input type="text"/>
Country	<input type="text"/>		
Certification Type	<input type="text" value="Certified Instructor"/>		
Languages			

Enter State

Select Certified Instructor

What should you, as a caregiver, expect from a Child Passenger Safety Technician (CPST)? [Click Here](#)

Interested in becoming a CPS Tech? [Click Here](#)

# Search #2: Tech Proxy

Enter State

This search only shows currently certified technicians who have approved that their information be public. If they are not in this list, ask to see their current CPS Technician Wallet Card or call Customer Service to confirm their certification: 877-366-8154.

CPS Technician Last Name

City

County

State

Postal Code

Postal Code From:  To:

Country

Certification Type

Languages

- Arabic  ASL  Chinese  
 English  French  German  
 Italian  Korean  
 Polish  Russian  
 Tagalog  Undeclared  Vietnam

Extra Training

- Special Needs  Lead Instr.  Tech Proxy  
 School Bus

Submit

What should you, as a caregiver, expect from a Child Passenger Safety Technician (CPST)? [Click Here](#)

Interested in becoming a CPS Tech? [Click Here](#)

Select Certified Instructor

# Add/Review Seat Checks: Bottom of profile

## Certification Information

Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	<a href="#">Print Wallet Card</a> <a href="#">Certification Details</a>

## Recertification - enter information and pay fee

Once all the requirements are met and you are **within four months of your certification cycle end date** you will see a "Recertify" link under Action items.

Certification	Recert Cycle	Completion	Recert Available	Status	Action
CPST	01/01/2018 - 12/31/2019	0%	08/31/2019	-	<a href="#">View Summary</a> <a href="#">Add/Review CEUs</a> <a href="#">Add/Submit Seat Checks</a> <a href="#">Comm Education</a>



# Add Seat Checks

Enter last name and  
pick from list.

Enter as many as  
completed and click  
submit.

Seat Checks

**NOTE:** The instructor will be sent a notification email for each seat check. This email is a courtesy and not required for them to review your seat check. If you are close to your expiration date, please contact the instructor/tech proxy directly.

**1: Rear-Facing Infant CSS**

Date of Activity  1/1/2018 - 12/31/2019

Lookup Instructor/Tech Proxy  Enter Last Name

Instructor SK ID

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**2: Rear-Facing Convertible CSS**

Date of Activity  1/1/2018 - 12/31/2019

Lookup Instructor/Tech Proxy  Enter Last Name

Instructor SK ID

---

**3: Forward-Facing CSS w/Harnesses**

Date of Activity  1/1/2018 - 12/31/2019

Lookup Instructor/Tech Proxy  Enter Last Name

Instructor SK ID

**5: Installation using LATCH**

Date of Activity  1/1/2018 - 12/31/2019

Lookup Instructor/Tech Proxy  Enter Last Name

Instructor SK ID  Kerry B Chausmer

# Pending Review

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- **The seat checks are submitted, not yet approved.**
- **An email goes out to the Instructor or Tech Proxy.**
  - The email is a courtesy. It is not required to review seat checks.
  - The Instructor or Tech Proxy can review seat checks at any time in their online profile.
- **If you are short on time, contact them directly.**



# Email Notifications

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- Instructor or Tech Proxy email notifications
  - Sent when submitted
  - Reminder emailed 2 weeks later
- When approved or denied, CPST gets email notification.
- Seat check status is always available in CPST profile.



# Instructor/Tech Proxy Reviews

## On profile home page

Seat Checks Pending					
Name	Cert ID	Date	Activity	Action	
Diana Prince	T938467	08/05/2019	5: Installation using LATCH	<input checked="" type="radio"/> Approve	<input type="radio"/> Deny <input type="radio"/> Pending
Diana Prince	T938467	09/23/2019	1: Rear-Facing Infant CSS	<input type="radio"/> Approve	<input type="radio"/> Deny <input checked="" type="radio"/> Pending

[Submit Seat Checks](#)

# Seat Check Status Always in Profile

ation	Recert Cycle	Completion	Recert Available	Status	Action
ST	01/01/2018 - 12/31/2019	0%	08/31/2019	-	<a href="#">View Summary</a>  <a href="#">Add/Review CEUs</a>

gn Ups/Registrations

## Total CEUs Reported

[Report / Manage CEUs](#)

[Show Details](#)

Date	Activity	Submitted	Approved
<b>Seat Checks</b>			
08/05/2019	574473: 5: Installation using LATCH Reported 1 Approved 1	1	1
09/23/2019	574473: 1: Rear-Facing Infant CSS Reported 1 Approved 1	1	1
09/23/2019	568232: 2: Rear-Facing Convertible CSS Pending Approval	1	0
<b>Category Seat Checks Total</b>		<b>3</b>	<b>2</b>

# Entering Community Education

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# Community Education: Bottom of profile

## Certification Information

Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	<a href="#">Print Wallet Card</a> <a href="#">Certification Details</a>

## Recertification - enter information and pay fee

Once all the requirements are met and you are **within four months of your certification cycle end date** you will see a "Recertify" link under Action items.

Certification	Recert Cycle	Completion	Recert Available	Status	Action
CPST	01/01/2018 - 12/31/2019	0%	08/31/2019	-	<a href="#">View Summary</a> <a href="#">Add/Review CEUs</a> <a href="#">Add/Submit Seat Checks</a> <a href="#">Comm Education</a>



# Enter Information

## Enter

1) date, choose

2) activity type

3) date and details

Click Save

Please select CEU category from the "Activity Type" drop down list.

Already selected.

Activity Type\* Community Education

Choose one of the 3 options:

1. Participated in at least one two-hour check up event with at least one other CPS technician at which you serve families using any standardized checklist to provide documentation, if needed.
2. Provided at least four hours of community education. Examples include presenting to parents, educators, kids, organizations (PTAs, law enforcement). These presentations are not for CPSTs.
3. Attended a one hour (minimum) educational session on how to better reach community members, improve communication skills or instructor development.
4. If activity spanned multiple days. Enter first day of the activity in the Start Date field and other in Dates and Details field.

Date\* 09/23/2019 1/1/2018 - 9/23/2019

Activity Type\* 1. Two-hour check up event

Dates and Details\* Sept 21, 2019 from 10-1 on Seat Check Saturday: Other CPSTs: Bob Wall, Courtney Barry, Karen Gay - MACPS and Safe Kids DC

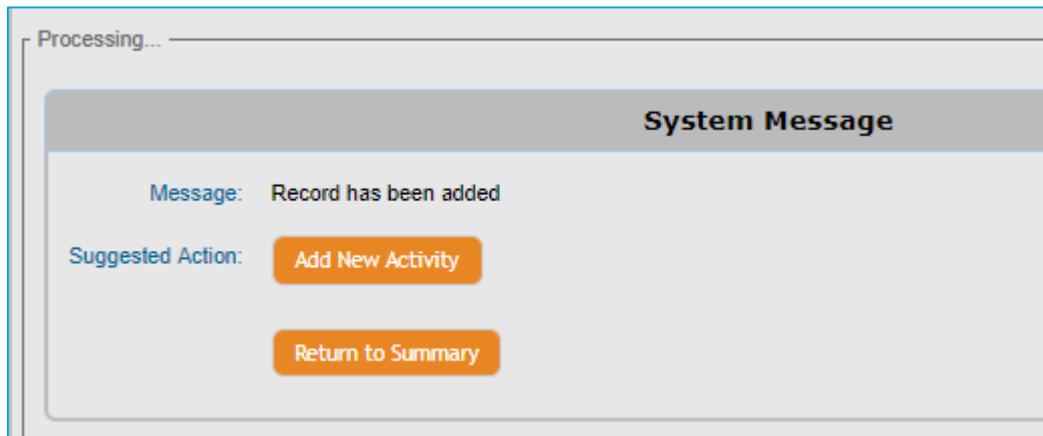
CEUs\* 0

Cancel

List

Save

# Confirmation



# Recert Summary Always in Profile

County: Washington

County: Washington

### Additional Information

Special Needs Month		Special Needs Year	
School Bus Month		School Bus Year	

### Attributes

Permission to Post

- Available to Public

### Certification Information

Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	<a href="#">Print Wallet Card</a> <a href="#">Certification Details</a>

Recertification - enter information and pay fee

Once all the requirements are met and you are **within four months of your certification cycle end date** you will see a "Recertify" link under Action items.

Certification	Recert Cycle	Completion	Recert Available	Status	Action
CPST	01/01/2018 - 12/31/2019	<div style="width: 18%;"><div style="width: 18%;"></div></div> 18%	08/31/2019	-	<a href="#">View Summary</a>  <a href="#">Add/Review CEUs</a> <a href="#">Add/Submit Seat Checks</a> <a href="#">Comm Education</a>

Course Sign Ups/Registrations

# Paying the Fee

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# Paying the Fee

You can pay the fee when:

- 1) You are within 4 months of your CPST expiration date
- 2) All your requirements are complete

Click on RECERTIFY

Certification Information					
Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	<a href="#">Print Wallet Card</a> <a href="#">Certification Details</a>

Recertification - enter information and pay fee  
Once all the requirements are met and you are within four months of your certification cycle end date you will see a "Recertify" link under Action items.

Certification	Recert Cycle	Completion	Recert Available	Status	Action
CPST	01/01/2018 - 12/31/2019	100%	08/31/2019	-	<a href="#">Recertify</a> <a href="#">View Summary</a> <a href="#">Add/Review CEUs</a> <a href="#">Add/Submit Seat Checks</a> <a href="#">Comm Education</a>

Course Sign Ups/Registrations

All done!

4 months prior

# Select Payment Method

If you are affiliated with an Organization Account, you will see the options E-Voucher and Purchase Order.

The screenshot displays the 'Apply for Recertification' web interface. On the left, there is a navigation sidebar with sections for 'Account' (Home, Account Details, Update Profile, Change Username, Change Password, Log Out) and 'Resources' (Visit the Safe Kids Worldwide website). The main content area is titled 'Apply for Recertification' and shows a 'Recertification Application' form. The form includes a 'Recert Cycle' of 'CPST Recert Cycle 01/01/2018 - 12/31/2019' and a 'Payment Amount' of '\$55'. A 'Payment Type' dropdown menu is open, showing options: 'E-Voucher', 'Purchase Order', 'Credit Card', and 'Check'. The 'E-Voucher' option is highlighted. At the bottom of the form, there are 'Cancel', 'Prev', 'Next', and 'Submit Application' buttons. The footer contains navigation links for 'ABOUT THE PROGRAM', 'TECHS', 'INSTRUCTORS/MANAGERS', and 'FAQS/HELP', along with the 'SAFE NHTS' logo.

# Pay by Credit Card

Recert Cycle: CPST Recert Cycle 01/01/2018 - 12/31/2019

RecertCycle Fee Info

Fee Information

Payment Amount: \$55

Payment Type\* Credit Card ▼

Cancel < Prev Next > Submit Application



# Enter Information

Items to Pay

Item	Description	Level	Due
1	Technician Recertification Fee CMS-RECAPP-201: CPST Recertification Application for recent cycle ending 2019	Pending	55.00
Total Due:			55.00

Select Payment Method

**Directions:**

- 1) Select your payment method using the drop-down menu,
- 2) Provide the information in all of the required fields, then
- 3) Click **Submit**.

**Important Note:** For security reasons, this system will not store your payment information.

Select Payment Method\*

Card Number\*

Expiration Date\*  /

Verification Code\*  This is the 3 or 4 digit code at the back of your credit card

Name on the Card\*

Billing Address\*

Billing City\*

Billing State\*

Billing Postal Code\*

Billing Country\*



# Confirmation

## Payment Successful

Your payment is now complete. An email confirmation of your payment had been sent to **wonder@woman.com**. You may also print this page or write down your payment confirmation number for your records: **CMS-PMT-336**.

Item	Date	Description	Amount
1	09/23/2019	Technician Recertification Fee CMS-RECAPP-201: CPST Recertification Application for recert cycle ending 2019	55.00

[Return to My Account](#)



# Emailed Receipt

We have processed the following payment:

**Bill To:**

Diana Prince  
123 Warner Way  
Metropolis, DC 20037

**Payment ID:** CMS-PMT-336

**Amount:** USD 55.00

**Paid On:** Mon Sep 23 2019 12:12:35 pm

**Method:** CC - Visa

**Reference:** CC (Last 4): 1111

The following payments were received:

Item	Date	Description	Amount
1	09/23/2019	Technician Recertification Fee CMS-RECAP-201: CPST Recertification Application for recert cycle ending 2019	55.00

**Please note:** Credit card payments will appear under the name of Safe Kids Worldwide on your statement.

For further assistance, or if you have any questions, please email us at [CPSCert@safekids.org](mailto:CPSCert@safekids.org) or call us at 1-877-366-8154 for help.

Regards,

CPS Certification Program  
Safe Kids Worldwide  
[cert.safekids.org](http://cert.safekids.org)

# Receipts: Need One

Click on Show Activity  
& Historical Tab

**Menu**

 **Diana Prince**

 Home

 Account Details

**Action**

 Items

1. Register for Course
2. Print Wallet Card
3. Pay Tech Proxy Fee
4. Pay Instructor Candidacy Fee
5. Activity & History



**Portal**

**Welcome Diana Prince**

**Account Overview**

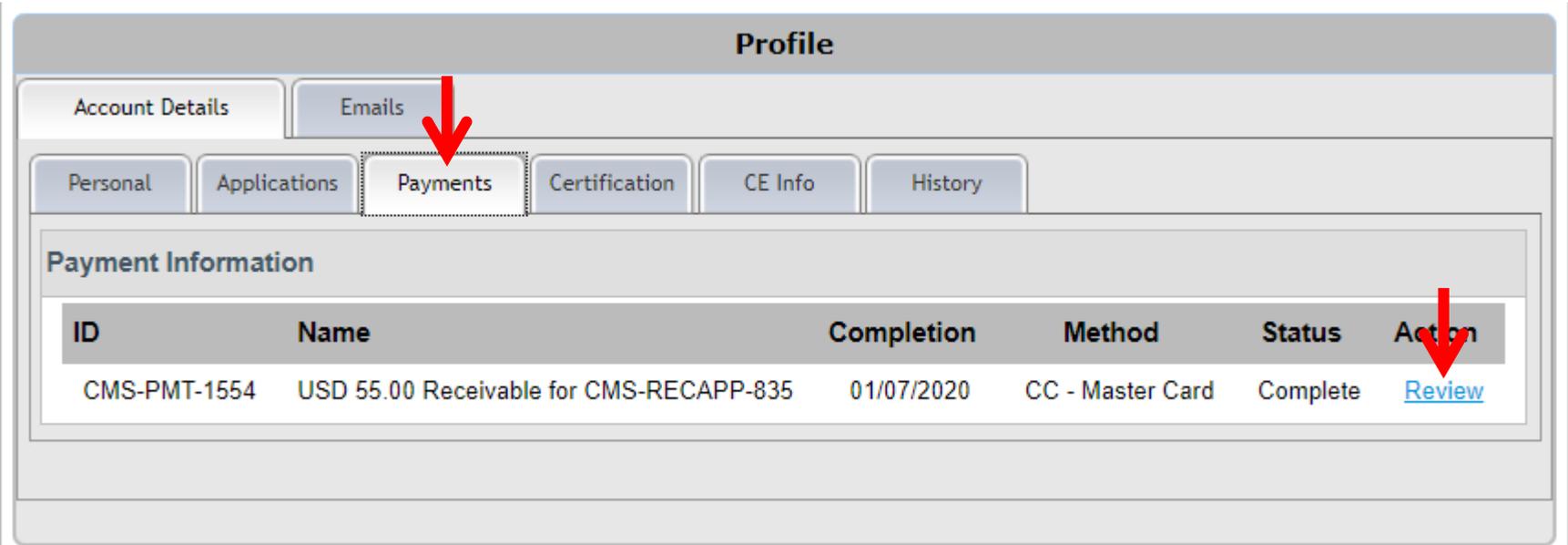
**Profile**

SKID #	771343		
Name	Diana Prince		
Status	Certified Technician		
Affiliated To Org			
2nd Affiliated To Org			
Position Title	Art Restorer		
Company	Metropolitan Museum	Type	Other
SK Coalition	Yes		

**Contact Info**

Primary Email	Dprince@JusticeLeague.org	Post Email	Dprin
Preferred Phone	202-555-1212	Post Phone	202-

# Click on Payments tab



The screenshot shows a user profile interface. At the top, the word "Profile" is centered. Below it, there are two tabs: "Account Details" and "Emails". A red arrow points down to the "Emails" tab. Underneath, there is a row of six tabs: "Personal", "Applications", "Payments", "Certification", "CE Info", and "History". The "Payments" tab is selected and highlighted with a dotted border, and a red arrow points down to it. Below the tabs is a section titled "Payment Information" containing a table with the following data:

ID	Name	Completion	Method	Status	Action
CMS-PMT-1554	USD 55.00 Receivable for CMS-RECAP-835	01/07/2020	CC - Master Card	Complete	<a href="#">Review</a>

A red arrow points down to the "Review" link in the "Action" column of the table. At the bottom of the page, there are three white dots on a blue background.

# Print or Email Receipt

USD 55.00 Receivable for CMS-... Complete CMS-PMT-336

Overview

Print Receipt Email Receipt

CMS-PMT-336: USD 55.00 Receivable for CMS-RECAPP-201

Profile	Diana Prince		
Level	Complete	Level Last Updated	Mon Sep 23 2019
Last Update	<ul style="list-style-type: none"><li>• Last Updated: 9/23/2019 12:12:34 PM</li><li>• Result: Level set to Complete.</li></ul>		

Payment Items

Item	Date	Description	Amount	Paid By
1	09/23/2019	Technician Recertification Fee CMS-RECAPP-201: CPST Recertification Application for recert cycle ending 2019	55.00	<a href="#">CMS-PMT-336</a>

Payment Summary

ID	Paid On	Payment Amount	Method	Reference
CMS-PMT-336	2019-09-23 12:12 pm	55.00	CC - Visa	CC (Last 4): 1111

# Need help?

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**CPST Certification Program**

**202-875-6330**

**[cpscert@safekids.org](mailto:cpscert@safekids.org)**

