

How to Recertify Entering Community Education



# How do I enter the requirements?

### **Click on CPS Tech/Tech To Be**

Home	
Log In	
CPS Tech/Tech to Be	
Log In - CPS Tech/Tech to Be	
In general, we've found that using using Google's Chrome instead of Microsoft's Internet Explorer for web browsing is noticeably faster.	
There are two available log-in options. Please review your choices and click on the one that best meets your needs.	

This online system is for Certified Technicians, Instructors, course administrators and people who are interested in becoming a CPS-certified. Here are some of the things you can do in the Certification Management system:

- Make a CPS online profile (if you've never been CPS-certified)
- Register for a course (Certification or Renewal)

## Log In

#### Safe Kids Online Services -Login

#### New Signup

Please click "New Individual Account" link in the left menu or "Create an Account" button on the right side if you have never made an online profile with Safe Kids before.

#### Forgot Your Password?

Please click here to have your password emailed to you.

		Not Logged In
Login		
Username		
Password	Show	
Login Forgot Password?		

#### Don't have an account?

If you are am new to CPS Technician Certification? Click on the Create An Account button below to create an online profile.

#### Create an Account

### Need help logging in?



If you cannot remember your access information, select the "Forgot Password" link or contact our customer service team via email at CPScert@safekids.org.or by calling 202-875-6330

### **Community Education: Bottom of profile**

Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	Print Wallet Card
					Certification Details
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### **Enter Information**

#### Please select CEU category from the "Activity Type" drop down list.

### Enter

- 1) date, choose
- 2) activity type
- 3) date and details **Click Save**



#### Choose one of the 3 options:

- 1. Participated in at least one two-hour check up event with at least one other CPS technician at which you serve families using any standardized checklist to provide documentation, if needed.
- 2. Provided at least four hours of community education. Examples include presenting to parents, educators, kids, organizations (PTAs, law enforcement). These presentations are not for CPSTs.
- 3. Attended a one hour (minimum) educational session on how to better reach community members, improve communication skills or instructor development.
- 4. If activity spanned multiple days. Enter first day of the activity in the Start Date field and other in Dates and Details field.



### Confirmation

Processing		
rroossing		
		System Message
Message:	Record has been added	
Suggested Action:	Add New Activity	
	Return to Summary	

### **Recert Summary Always in Profile**

	County: wasnington			County: W	ashington
Additional Information	on				
Special Needs Month			Special Needs Year		
School Bus Month			School Bus Year		
Attributes					
Permission to Post	Available to Public				
Certification Informa	ition				
Certification	Cert ID #	Cert Date	Valid Until	Status	Action
CPST	T938467	01/01/2018	12/31/2019	Active	Print Wallet Card
					Certification Details
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**Need help?** 

### CPST Certification Program 202-875-6330 cpscert@safekids.org