


Step-By-Step: How to Edit Your Posted Information

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August 2017



Go to <http://cert.safekids.org>

Click on
LOG IN



Click on Log In – CPS Tech/Tech to Be

Home
[Log In](#)

CPS Tech/Tech to Be

[Log In - CPS Tech/Tech to Be](#) ←

In general, we've found that using [Google's Chrome](#) instead of Microsoft's Internet Explorer for web browsing is noticeably faster.

There are two available log-in options. Please review your choices and click on the one that best meets your needs.

This online system is for Certified Technicians, Instructors, course administrators and people who are interested in becoming a CPS-certified. Here are some of the things you can do in the Certification Management system:

- Make a CPS online profile (if you've never been CPS-certified)
- Register for a course (Certification or Renewal)

Log In

Need help?
Customer Service: 877-366-8154

Safe Kids Online Services - Login

Login

Username

Password

[Try this first](#)

New Signup
Please click here if you have never made an online profile with Safe Kids before.

First Time Here?
Please use your **SK ID** as username and **your Last Name** as password. If you do not know your SK ID, please contact customer service for assistance.

If you have already been assigned a username and password with the old system, please use them instead.

Forgot Your Password?
Please click here to have your password emailed to you.

Review Your Current Information

Work Phone: 202-662-0639
 Fax: 202-803-4223
 Primary E-mail: kchausmer@safekids.org

Posted Phone: 202-662-0639
 Posted E-mail: kchausmer@safekids.org

Posted Address

1255 23rd St NW
 400
 Washington, DC 20037

Correct? GREAT! If it needs to be edited, click on EDIT

Edit as necessary

Posted Address

Please select "Permission to Post" under attributes

What does this mean?

Same as mailing address

Company

State

Street Address (No PO Box)

Line 2 (Suite / Apt / Floor / PO Box)

City State Zip

If outside US & Canada, you may enter your city and state information in the City field and then set the State field to ZZ. If US resident, leave the country field blank.

Country

Post Phone Post Email

Example 1:
All information
is public/posted

Edit as necessary

Posted Address

Please select "Permission to Post" under attributes

What does this mean?

Name as mailing address

Company _____

Street Address (No PO Box) _____

Line 2 (Suite / Apt# / Floor / PO Box) _____

City _____ State _____ Zip _____

Washington DC-District Of Columbia 20037

If outside US & Canada, you may enter your city and state information in the City field and then set the State field to ZZ. If US residents, leave the country field blank.

Country _____ County Washington

Post Phone _____ Post Email _____

Example 2:
Minimal information is public/posted

7

Make sure to Check the Box

Attributes

Permission to Post Available to Public →

[View Agreement](#)

General

Languages Undeclared ASL Arabic Chinese
 English French German Italian
 Korean Other Polish Russian
 Spanish Tagalog Vietnamese

Ethnicity American Indian/Alaskan Nativ Asian
 Black Hispanic/Latino
 Native Hawaiian/Pacific Island Other
 Undeclared White

→ [Submit](#) [Reset](#)

- Check the PERMISSION TO POST box
- Click on SUBMIT

8

Last Name

City _____

County _____

State _____

Postal Code _____

Postal Code From _____

Country _____

Certification Type _____

Languages Arabic ASL English French Italian Korean Polish Russian Tagalog Undeclared Other

Extra Training Special Needs Lead School Bus

[Submit](#)

Double check what you entered.

Example 1

Name	Location/Contact	Languages	Certification Type	Extra Training
Kerry Chausmer	Safe Kids Worldwide 1255 23rd St NW 400 Washington, DC 20037 202-662-9639 kchausmer@safekids.org		Certified Instructor	Special Needs: 3 2005 Cert Lead

Example 2

Name	Location/Contact	Languages	Certification Type	Extra Training
Kerry Chausmer	Washington, DC 20037 2026620639		Certified Instructor	Special Needs: 3 2005 Cert Lead

9

Contacting CPS Customer Service

(877) 366-8154

cps.certification@safekids.org

Certification-related information is available at <http://cert.safekids.org>.

10