

Step-By-Step: How to Add or Update Affiliation



NATIONAL
CHILD
PASSENGER
SAFETY
CERTIFICATION

A Program of
Safe Kids Worldwide

April 2016

Go to <http://cert.safekids.org>

Click on
LOG IN

NATIONAL
CHILD
PASSENGER
SAFETY
CERTIFICATION

A Program of
Safe Kids Worldwide

[Policy and Procedure Manual](#) | [Contact Us](#)

[TECH](#) | [FIND A COURSE](#) | [LOG IN](#)

[BECOME A TECH](#) | [I'M A TECH](#) | [COURSE ADMINISTRATION](#) | [ORGANIZATION MANAGEMENT](#) | [RESOURCES - FAQs](#)



I'M A TECH



BECOME A TECH



FIND A TECH



CUSTOMER SERVICE

ABOUT CPS CERTIFICATION

Have you heard about events where folks

Bubble Wrap: Having Trouble Installing Your Car...



Click on CPS Tech/Tech To Be



[Home](#)

Log In

CPS Tech/Tech to Be

[Log In - CPS Tech/Tech to Be](#)



In general, we've found that using using [Google's Chrome](#) instead of Microsoft's Internet Explorer for web browsing is noticeably faster.

There are two available log-in options. Please review your choices and click on the one that best meets your needs.

This online system is for [Certified Technicians](#), [Instructors](#), course administrators and people who are interested in [becoming a CPS-certified](#). Here are some of the things you can do in the Certification Management system:

- [Make a CPS online profile \(if you've never been CPS-certified\)](#)
- [Register for a course \(Certification or Renewal\)](#)

Log In

Home

CPS Tech Log-In

Safe Kids Online Services - Login

Login

Username

Password

New Signup

Please click [here](#) if you have never made an online profile with Safe Kids before.

First Time Here?

Please use your **SK ID** as username and **your Last Name** as password. If you do not know your SK ID, please contact customer service for assistance.

If you have already been assigned a username and password with the old system, please use them instead.

Forgot Your Password?

Please [click here](#) to have your password emailed to you.

Need help?
Call Customer Service: 877-366-8154.

CPS Online Profile

Welcome to CPS Certification Online Services!

Flash Gordon

Affiliated Organization: Safe Kids Allen County (ORG547724)

If you are having problems with the page, such as tables that are cut off, it is due to your internet browser. Microsoft no longer supports Internet Explorer 8 or older. Microsoft encourages upgrading to a newer browser. If you can't upgrade, Mozilla Firefox and Chrome are both free and work well. If you are not able to do so, contact Customer Service at 877-388-8154 for assistance.

→ YOUR CERTIFICATION STATUS

Official Mailing Address
Superheroes United
123 East Main Street
Suite 5A
The City, DC 20004

Work Phone: 202-555-1212
Fax: 202-393-2972
Primary E-mail: flash1@email.com

Status: Certified Technician
Posted: No

Cert ID: T718568
Current Certification Cycle
9/20/2015 - 9/19/2017
SK ID: 718568

Posted Address

Posted Phone:
Posted E-mail:

Audit:

→ ACTION ITEMS

1. Recertification 2013- 2015 cycle (enter information)

- [Online CEUs](#)

2. [Pay Instructor Candidacy Fee](#)
3. [Pay Technician Proxy Fee](#)
4. [Find/Register For a Course](#)
5. [View Course Registration History](#)

6. [Update Organization Affiliation](#)
7. [Update Profile and Contact Information](#)
8. [Update Posted Address](#)
9. [Click here for Your Wallet Card/Certificate \(pdf\)](#)

Click on
*Update Organization
Affiliation*

6. [Update Organization Affiliation](#)
7. [Update Profile and Contact Information](#)
8. [Update Posted Address](#)
9. [Click here for Your Wallet Card/Certificate \(pdf\)](#)

Find the Organization



Update Organization Affiliation

To add/change your Organization Affiliation/Sponsor, click "Lookup Organization by Name" to find your organization.

WARNING: By adding an affiliation to an organization/agency, you are allowing them to view your contact and certification information.

Your Affiliated To Org is Safe Kids Allen County (ORG547724).

Affiliated Org ID - This allows your organization to better manage their database and pay for your certification/re-certification.

[Lookup Organization by Name](#)

WARNING: By adding a 2nd affiliated to org, you are allowing them to view your contact and certification information.

2nd Affiliated Org ID - This allows you to have another agency pay for your certification/re-certification.

[Lookup Organization by Name](#)

https://ssl13.cyzap.net/dzapps/dbzap.bin/apps/as...

https://ssl13.cyzap.net/dzapps/dbzap.bin

Name of organization:

Safe Kids

[Close Window](#)

Click on
*Lookup Organization
by Name and follow
prompts.*

Find the Organization



Update Organization Affiliation

To add/change your Organization Affiliation/Sponsor, click "Lookup Organization by Name" to find your organization.

WARNING: By adding an affiliation to an organization/agency contact and certification information.

Your Affiliated To Org is Safe Kids Allen County (ORG547724)

Affiliated Org ID - This allows your organization to better manage their database and pay for your certification/re-certification.

[Lookup Organization by Name](#)

WARNING: By adding a 2nd affiliated to org, you are allowing them to view your contact and certification information.

2nd Affiliated Org ID - This allows you to have another agency pay for your certification/re-certification.

[Lookup Organization by Name](#)

Affiliated Org ID - This allows your organization to better manage their database and pay for your certification/re-certification.

[Lookup Organization by Name](#)



Affiliation Confirmation



Who We Are | Newsletter | Policies and Procedures Manual | Contact Us | 1-877-368-8154

**NATIONAL
CHILD
PASSENGER
SAFETY
CERTIFICATION**

A Program of
Safe Kids Worldwide

GET A CAR SEAT CHECKED | FIND A TECH | FIND A COURSE **LOG IN**

BECOME A TECH | I'M A TECH | COURSE ADMINISTRATION | ORGANIZATION MANAGEMENT | RESOURCES - FAQs

Flash Gordon, thank you for providing Safe Kids with your current organization affiliation.

Need help?



(877) 366-8154

cps.certification@safekids.org

Certification-related information
is available at <http://cert.safekids.org>