Step-By-Step: How to Add or Update Affiliation

April 2016
Go to http://cert.safekids.org

Click on LOG IN
Click on CPS Tech/Tech To Be

Log In - CPS Tech/Tech to Be

In general, we've found that using Google's Chrome instead of Microsoft's Internet Explorer for web browsing is noticeably faster.

There are two available log-in options. Please review your choices and click on the one that best meets your needs.

This online system is for Certified Technicians, Instructors, course administrators and people who are interested in becoming a CPS-certified. Here are some of the things you can do in the Certification Management system:

- Make a CPS online profile (if you've never been CPS-certified)
- Register for a course (Certification or Renewal)
Log In

Safe Kids Online Services - Login

New Signup
Please click here if you have never made an online profile with Safe Kids before.

First Time Here?
Please use your SK ID as username and your Last Name as password. If you do not know your SK ID, please contact customer service for assistance.

If you have already been assigned a username and password with the old system, please use them instead.

Forgot Your Password?
Please click here to have your password emailed to you.

Welcome to CPS Certification Online Services!

Affiliated Organization: Safe Kids Allen County (ORG0547724)

If you are having problems with the page, such as tables that are cut off, it is due to your internet browser. Microsoft no longer supports Internet Explorer 9 or older. Microsoft encourages upgrading to a newer browser. If you can't upgrade, Mozilla Firefox and Chrome are both free and work well. If you are still not able to access the page, please contact Customer Service at 877-286-8154 for assistance.

Click on Update Organization Affiliation

1. Recertification 2013-2015 cycle (enter information)
   - Online CEUs
2. Pay Instructor CANDIDATE Fee
3. Pay Technician PC Fee
4. Find/Register for a Course
5. View Course Registration History
6. Update Organization Affiliation
7. Update Profile and Contact Information
8. Update Posted Address
9. Click here for Your Wallet Card/Certificate (pdf)
Find the Organization

Update Organization Affiliation

To add/change your Organization Affiliation/Sponsor, click "Lookup Organization by Name" to find your organization.

WARNING: By adding an affiliation to an organization/agency, you are allowing them to view your contact and certification information.

Your Affiliated To Org is Safe Kids Allen County (ORG547724).

Affiliated Org ID - This allows your organization to better manage their database and pay for your certification/re-certification.

Lookup Organization by Name

WARNING: By adding a 2nd affiliated to org, you are allowing them to view your contact and certification information.

2nd Affiliated Org ID - This allows you to have another agency pay for your certification/re-certification.

Lookup Organization by Name

Click on Lookup Organization by Name and follow prompts.
Find the Organization

Update Organization Affiliation

To add/change your Organization Affiliation/Sponsor, click "Lookup Organization by Name" to find your organization.

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Your Affiliated To Org is Safe Kids Allen County (ORG54724)

Affiliated Org ID - This allows your organization to better manage their database and pay for your certification/re-certification.

Safe Kids Allen County (ORG54724)

Lookup Organization by Name

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2nd Affiliated Org ID - This allows you to have another agency pay for your certification/re-certification.

Lookup Organization by Name

Submit  Reset
Affiliation Confirmation

Flash Gordon, thank you for providing Safe Kids with your current organization affiliation.
Need help?

(877) 366-8154
cps.certification@safekids.org

Certification-related information is available at http://cert.safekids.org