

# Step –By-Step: Paying the Fee



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NATIONAL  
CHILD  
PASSENGER  
SAFETY  
CERTIFICATION

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A Program of  
Safe Kids Worldwide

## March 2016

# Go to <http://cert.safekids.org>

Click on  
**LOG IN**

NATIONAL  
CHILD  
PASSENGER  
SAFETY  
CERTIFICATION

A Program of  
Safe Kids Worldwide

[Policy and Procedure Manual](#) | [Contact Us](#)

[TECH](#) | [FIND A COURSE](#) | [LOG IN](#)

[BECOME A TECH](#) | [I'M A TECH](#) | [COURSE ADMINISTRATION](#) | [ORGANIZATION MANAGEMENT](#) | [RESOURCES - FAQs](#)



**I'M A TECH**



**BECOME A TECH**



**FIND A TECH**



**CUSTOMER SERVICE**

**ABOUT CPS CERTIFICATION**

Have you heard about events where folks

Bubble Wrap: Having Trouble Installing Your Car...



# Click on *Log In – CPS Tech/Tech to Be*



[Home](#)

**Log In**

**CPS Tech/Tech to Be**

[Log In - CPS Tech/Tech to Be](#)



In general, we've found that using using [Google's Chrome](#) instead of Microsoft's Internet Explorer for web browsing is noticeably faster.

There are two available log-in options. Please review your choices and click on the one that best meets your needs.

This online system is for [Certified Technicians](#), [Instructors](#), course administrators and people who are interested in [becoming a CPS-certified](#). Here are some of the things you can do in the Certification Management system:

- [Make a CPS online profile \(if you've never been CPS-certified\)](#)
- [Register for a course \(Certification or Renewal\)](#)

# Log In

Home

CPS Tech Log-In

Need help?  
Customer Service: 877-366-8154

## Safe Kids Online Services - Login

**Login**

Username

Password

### New Signup

Please click [here](#) if you have never made an online profile with Safe Kids before.

### First Time Here?

Please use your **SK ID** as username and **your Last Name** as password. If you do not know your SK ID, please contact customer service for assistance.

If you have already been assigned a username and password with the old system, please use them instead.

Try this first

### Forgot Your Password?

Please [click here](#) to have your password emailed to you.

# Review Your Action Items

Clark Kent

If you are having problems with the page, such as tables that are cut off, it is due to your internet browser. [Microsoft no longer supports Internet Explorer 8 or older](#). Microsoft encourages upgrading to a newer browser. If you can't upgrade, [Mozilla Firefox](#) and [Chrome](#) are both free and work well. If you are not able to do so, contact Customer Service at 877-366-8154 for assistance.

## → YOUR CERTIFICATION STATUS

Official Mailing Address

Daily Planet  
1100 Lois Lane  
Metropolis, DC 20010

Work Phone: 800-111-2222  
Primary E-mail: Super1@email.com

Posted Address

1100 Lois Lane  
Metropolis, DC 20010

Audit: NOT SELECTED

Status: Certified Technician

Posted: No

Cert ID: T001234

### Current Certification Cycle

10/20/2014 - 10/19/2016

SK ID: 708526

Posted Phone: 800-111-2222

Posted E-mail: Super1@email.com

## → ACTION ITEMS

### 1. Recertification 2014- 2016 cycle (enter information)

- Online CEUs

# Reviewing Recert Requirements

Clark Kent

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## → ACTION ITEMS

1. [Recertification 2014- 2016 cycle \(enter information\)](#)

Click on Recert...

# Reviewing Recert Requirements



## Top of Page

### Recertification Requirements and Status Summary

Clark Kent

Certification Cycle: 10/20/14-10/19/16

**Certified Technician**

	Required	Due	Complete?
Seat Checks	5	5	NO
CEUs	6	6	NO
Community Education	See bottom of the page		NO



# How do I pay the fee?



# Paying the Fee



1 Community Education

5 seat checks

6 CEUs

within 4 months of your expiration date

**= You may pay for your recertification**

# Reviewing Recert Requirements

## Top of Page

### Recertification Requirements and Status Summary

Clark Kent

Certification Cycle: 10/20/14-10/19/16

#### Certified Technician

	Required	Due	Complete?
Seat Checks	5	0	YES
CEUs	6	0	YES
Community Education	See bottom of the page		YES

# Register/Pay (bottom of page)

Questions about CEUs? Go to [cert.safekids.org](http://cert.safekids.org) and click on Recertification or contact CPS Customer Service at [cps.certification@safekids.org](mailto:cps.certification@safekids.org).

You are now eligible to apply for recertification.

**Click Here to Continue**

## Community Education

**Community Education:** CommEd-1hr

Attended 2 hour session on how to reach at risk communities and promote CPS. Speakers: Batman and wonder Woman

[CLICK HERE TO EDIT COMMUNITY EDUCATION INFORMATION.](#)

# Confirmation

## Confirmation

- I have read and do hereby agree to adhere to the content of the National Standardized Child Passenger Safety Training Program, including the curriculum published by the National Highway Traffic Safety Administration and procedures set forth by the certifying body when performing child passenger safety educational functions. Failure to comply with these procedures and guidelines may result in my certification being suspended or revoked.
- I have read the following statement: To recertify, technicians must participate in a community education with families and children. If there is any reason you are unable to meet this requirement, legal or otherwise, do not continue with the recertification process. If you become ineligible to remain a certified passenger safety technician, no refunds will be provided.

Your re-certification fee includes two years of certification and the monthly e-newsletter, the *CPS Express!*

Continue



# Register/Payment Options

## Recertification Requirements and Status Summary

Clark Kent (#ORG547226)

Certification Cycle: 06/20/14-06/19/16

### Certified Technician

	Required	Due	Complete?
Seat Checks	5	0	YES
CEUs	6	0	YES
Community Education	See bottom of the page		YES

Your information has been saved. Pay for recertification by choosing an option below.

Apply and pay by Credit Card

Apply and pay with a E-Purchase order

Apply and pay with an E-Voucher

Apply and pay by check (paper application)

Options if affiliated with an Organization

# Payment – ex. Credit Card

Recertification Fee

Payment Type: Credit Card Visa

Total Amount: \$50.00

Card Number:  \*

Exp Date:  /  \*

Name:  \*

Address:  \*

City:  \*

State:  \*

ZIP Code:  (for US Addresses only)

Phone:

Email:

Please click the process payment button once to avoid multiple charges on your credit card.

In an effort to prevent fraudulent use of credit cards, you will need to enter the name on the card, and the billing address of the credit card holder. If you receive a decline message, please ensure that these items match the card. If you continue to experience an issue, please contact the issuing bank of the credit card.

\* = Required Fields

# Payment – ex. Credit Card



## Clark Kent

Thank you for paying your recertification fee on 2/26/2016.

Your recertification application has been received for processing. You will receive an email notification within 48 hours.

- [Return to Main Menu](#)

Please print this page for your records.

Payment confirmation: Receipt

Name: Clark Kent Payment Type: Technician Recertification Fee

Amount: \$50

Date Paid: 2/26/2016

Credit card charges will appear under "SAFE KIDS WORLDWIDE" in Washington, DC.

# Check Back in



- **Don't miss out on notices. Be sure your information is current!**
- You will receive an email notification within 48 hours that your registration has been processed.
- You will **not be mailed** a notification.
- **Log in and print your new wallet card!**



→ YOUR CERTIFICATION STATUS

Official Mailing Address

Daily Planet  
1100 Lois Lane  
Metropolis, DC 20010

Status: Certified Technician

Posted: No

Cert ID: T001234

**Current Certification Cycle**

6/20/2016 - 6/19/2018

**SK ID:** 708526

Work Phone: 800-111-2222

Primary E-mail: Super1@email.com

Posted Phone: 800-111-2222

Posted E-mail: Super1@email.com

Posted Address

1100 Lois Lane  
Metropolis, DC 20010

Audit:

→ ACTION ITEMS

1. [Recertification 2016- 2018 cycle \(enter information\)](#)

[Online CEUs](#)

# Wallet Cards

Note new recert cycle

8. [Update Organization Affiliation](#)
9. [Update Profile and Contact Information](#)
10. [Update Posted Address](#)
11. [Click here for Your Wallet Card/Certificate \(pdf\)](#)
12. [Technician Downloads \(CPS Board\)](#)

Print new wallet card

NATIONAL  
CHILD  
PASSENGER  
SAFETY  
CERTIFICATION

Certifying Body: Safe Kids Worldwide  
Curriculum by: NHTSA

A Program of  
Safe Kids Worldwide

In collaboration with:  
The National CPS Board  
Program Sponsor: State Farm®

## Certification Confirmation

# Clark Kent

### T001234: Certified Technician

### Valid from 6/20/2016 through 6/19/2018

Bring this card to all of your CPS events for  
proof of your certification.



<p>NATIONAL CHILD PASSENGER SAFETY CERTIFICATION</p> <p>A Program of Safe Kids Worldwide</p>	<p><b>Clark Kent</b></p> <p>T001234 6/20/2016 - 6/19/2018 Certified Technician</p>	<h3>Seat Check Notes</h3> <table border="1"><thead><tr><th>Seat Type</th><th>Date</th><th>Instructor Name</th></tr></thead><tbody><tr><td>RF Only</td><td>_____</td><td>_____</td></tr><tr><td>RF Convertible</td><td>_____</td><td>_____</td></tr><tr><td>FF Harness</td><td>_____</td><td>_____</td></tr><tr><td>Booster</td><td>_____</td><td>_____</td></tr><tr><td>LATCH</td><td>_____</td><td>_____</td></tr></tbody></table>	Seat Type	Date	Instructor Name	RF Only	_____	_____	RF Convertible	_____	_____	FF Harness	_____	_____	Booster	_____	_____	LATCH	_____	_____
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<p>A Program of Safe Kids Worldwide</p>	<p>Certifying Body: Safe Kids Worldwide Curriculum by: NHTSA In collaboration with: The National CPS Board Program Sponsor: State Farm®</p>																			

# Recertification FAQs



## Resources - FAQs

CPS Express

FAQs

Be A Tech

I'm a Tech

Earning CEUs

Providing CEUs

Seat Checks

[Home](#) > [Resources - FAQs](#) > [FAQs](#)

## I'M A TECH FAQs

### FAQs for Current Techs

1. Who is responsible for making sure I recertify?
2. When is the earliest I can recertify?
3. What is the Community Education requirement?
4. What is a CEU?
5. What is the Renewal Testing Course and who is it for?
6. I passed a "Safe Travel for All Children: Transporting Children" it show up in my profile?

# Contacting CPS Customer Service



(877) 366-8154

cps.certification@safekids.org

**Certification-related** information  
is available at <http://cert.safekids.org>.