

Step –By-Step: Entering CEUs



NATIONAL
CHILD
PASSENGER
SAFETY
CERTIFICATION

A Program of
Safe Kids Worldwide

March 2016

Go to <http://cert.safekids.org>

Click on
LOG IN

NATIONAL
CHILD
PASSENGER
SAFETY
CERTIFICATION

A Program of
Safe Kids Worldwide

[Policy and Procedure Manual](#) | [Contact Us](#)

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[BECOME A TECH](#) | [I'M A TECH](#) | [COURSE ADMINISTRATION](#) | [ORGANIZATION MANAGEMENT](#) | [RESOURCES - FAQs](#)



I'M A TECH



BECOME A TECH



FIND A TECH



CUSTOMER SERVICE

ABOUT CPS CERTIFICATION

Have you heard about events where folks

Bubble Wrap: Having Trouble Installing Your Car...



Click on *Log In – CPS Tech/Tech to Be*



[Home](#)

Log In

CPS Tech/Tech to Be

[Log In - CPS Tech/Tech to Be](#)



In general, we've found that using using [Google's Chrome](#) instead of Microsoft's Internet Explorer for web browsing is noticeably faster.

There are two available log-in options. Please review your choices and click on the one that best meets your needs.

This online system is for [Certified Technicians](#), [Instructors](#), course administrators and people who are interested in [becoming a CPS-certified](#). Here are some of the things you can do in the Certification Management system:

- [Make a CPS online profile \(if you've never been CPS-certified\)](#)
- [Register for a course \(Certification or Renewal\)](#)

Log In

Home

CPS Tech Log-In

Need help?
Customer Service: 877-366-8154

Safe Kids Online Services - Login

Login

Username

Password

Submit

New Signup

Please click [here](#) if you have never made an online profile with Safe Kids before.

First Time Here?

Please use your **SK ID** as username and **your Last Name** as password. If you do not know your SK ID, please contact customer service for assistance.

If you have already been assigned a username and password with the old system, please use them instead.

Try this first

Forgot Your Password?

Please [click here](#) to have your password emailed to you.

Review Your Action Items

Clark Kent

If you are having problems with the page, such as tables that are cut off, it is due to your internet browser. [Microsoft no longer supports Internet Explorer 8 or older](#). Microsoft encourages upgrading to a newer browser. If you can't upgrade, [Mozilla Firefox](#) and [Chrome](#) are both free and work well. If you are not able to do so, contact Customer Service at 877-366-8154 for assistance.

→ YOUR CERTIFICATION STATUS

Official Mailing Address

Daily Planet
1100 Lois Lane
Metropolis, DC 20010

Work Phone: 800-111-2222
Primary E-mail: Super1@email.com

Posted Address

1100 Lois Lane
Metropolis, DC 20010

Audit: NOT SELECTED

Status: Certified Technician

Posted: No

Cert ID: T001234

Current Certification Cycle

10/20/2014 - 10/19/2016

SK ID: 708526

Posted Phone: 800-111-2222

Posted E-mail: Super1@email.com

→ ACTION ITEMS

1. Recertification 2014- 2016 cycle (enter information)

- Online CEUs

Reviewing Recert Requirements

Clark Kent

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Posted Phone: 800-111-2222

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→ ACTION ITEMS

1. [Recertification 2014- 2016 cycle \(enter information\)](#)

Click on Recert...

Reviewing Recert Requirements



Top of Page

Recertification Requirements and Status Summary

Clark Kent

Certification Cycle: 10/20/14-10/19/16

Certified Technician

	Required	Due	Complete?
Seat Checks	5	5	NO
CEUs	6	6	NO
Community Education	See bottom of the page		NO



How do I enter CEUs?

Entering CEUs

Continuing Education Summary for this Period

[Click Here to enter Continuing Education units](#)

Click on either option

What is a CEU?

Generally, one hour of technical contact time counts for one continuing education unit (CEU), with a few specific exceptions. All categories of CEUs must meet the content requirements of improving CPS technical knowledge such as LATCH, a child restraint manufacturer workshop or CPS technical update. Non-technical CPS sessions, such as how to get funding or run an inspection station do not qualify.

You need 6 CEUs (feel free to mix and match) to recertify. You cannot carry over CEUs from one certification cycle to the next, even if you have accumulated more CEUs than are required. Because your certification cycle stays the same, any CEUs obtained after you recertify but before the first day of your new certification cycle may not be applied to the new cycle.

Category	CEU Hours		Action
	Submitted	Maximum	
8a: In-person Session/Workshop (Category 1)	0.00	6	Add/Review
8b: Observing CPS Cert Course (Category 2) NO LONGER AN OPTION	0.00	0	Add/Review
8c: Teleconferences (Category 3)	0.00	5	Add/Review
8d: Online/Web sessions (Category 4)	0.00	6	Add/Review
8e: Newsletters/Manuals/Journals (Category 5)	0.00	3	Add/Review

Total Submitted: 0.00

Eligible Based On Category Maximums: No

Entering CEU Detail



Add New Activity

1. **Activity Start Date*** Activity End Date

(mm/dd/yyyy)

Activity Type*

Location of course and instructor name *

Event ID (if pre-approved)

This is NOT the instructor ID

CEU Hours*

* Required

CEU confirmation screen

Recertification Requirements and Status Summary

Clark Kent

Certification Cycle: 10/20/14-10/19/16

Certified Technician

	Required	Due	Complete?
Seat Checks	5	0	YES
CEUs	6	0	YES
Community Education	See bottom of the page		NO

CEU hours have been added.

Please Note: You have the option to delete this activity.

- [Review or Add New Activity in Category 8d: Online/Web sessions](#)
- [Display CEU Summary](#)
- [Return to Main Menu](#)
- [Log Out](#)

Recertification FAQs



Resources - FAQs

CPS Express

FAQs

Be A Tech

I'm a Tech

Earning CEUs

Providing CEUs

Seat Checks

[Home](#) > [Resources - FAQs](#) > [FAQs](#)

I'M A TECH FAQs

FAQs for Current Techs

1. [Who is responsible for making sure I recertify?](#)
2. [When is the earliest I can recertify?](#)
3. [What is the Community Education requirement?](#)
4. [What is a CEU?](#)
5. [What is the Renewal Testing Course and who is it for?](#)
6. [I passed a "Safe Travel for All Children: Transporting Children it show up in my profile?](#)

Contacting CPS Customer Service



(877) 366-8154

cps.certification@safekids.org

Certification-related information
is available at <http://cert.safekids.org>.