

Child Passenger Safety Checklist

Use blue, black, or #2 pencil and for mistakes use wite-out correction tape.

Fill in boxes, from left to right one letter/number per box

1	2	3	A	B	C
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 Fill in circles like this ●

Caregiver First Name (Person Receiving Information)

Caregiver Last Name

Street Address

City State Zip

Phone - - Email Address

Vehicle Make/Mfg. (e.g. Chevy, Buick) Vehicle Model (e.g. Malibu, Enclave) Vehicle Year

Caregiver signature _____ Today's Date / / 201

STOP HERE

CHILD NUMBER ONE

Child Present Unborn Yes No

Seat Checked Before? Yes No

Child's age { Days Month(s) Year(s) Height Weight/lbs

Child First Name Child Birth Date DOB (MM/DD/YYYY) / /

<p>ON ARRIVAL</p> <p>1. Child/CSS location in vehicle</p> <p><input type="radio"/> front row <input type="radio"/> back <input type="radio"/> 3rd row <input type="radio"/> Other seating location Explain: <input type="text"/></p> <p>2. Child /CSS installed using (select all that apply)</p> <p><input type="radio"/> No CSS (Mark - Go to #18) <input type="radio"/> Integrated Seat (Mark - Go to #7) <input type="radio"/> Uninstalled <input type="radio"/> Seatbelt <input type="radio"/> Tether <input type="radio"/> Lower anchors <input type="radio"/> RF only w/ base <input type="radio"/> RF only w/ base <input type="radio"/> RF convertible <input type="radio"/> BP Booster <input type="radio"/> FF w/ harness <input type="radio"/> Lap/Shoulder (Mark -Go to #17) <input type="radio"/> Car bed <input type="radio"/> Lap only (Mark - Go to #17) <input type="radio"/> Vest</p> <p>3. 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Tech Last Name Tech Number COALITION #

Senior Checker Last Name Senior Checker Tech Number

EVENT INSPECTION STATION

CSSIS #



CHILD NUMBER TWO

Child Present Unborn Yes No

Seat Checked Before? Yes No

Child First Name

Child's age

Days
 Month(s)
 Year(s)

Height

Weight/lbs

Child Birth Date
DOB (MM/DD/YYYY)

____ / ____ / ____

ON ARRIVAL

1. Child/CSS location in vehicle

front row Other seating location
 back Explain:
 3rd row

2. CSS installed using (select all that apply)

No CSS (Mark - Go to #18) Integrated Seat (Mark - Go to #7)
 Uninstalled Unrestrained (Mark - Go to #18)
 Seatbelt Tether
 Lower anchors

3. Restraint type:

RF only w/o base RF only w/ base
 Base only RF convertible
 FF w/ harness BP Booster
 Lap/Shoulder (Mark -Go to #17) Lap only (Mark - Go to #17)
 Car bed Vest

4. CSS MFG:

Baby Trend Britax
 Chicco Combi
 Evenflo Graco
 Harmony Clek
 Orbit Peg Perego
 Recaro Diono(Sunshine Kids)
 Tomy (Learning Curve ,1st Years,Compass)
 Dorel (Cosco, Eddie Bauer, Safety 1st,Maxi Cosi)
 Other _____

5. Model Number

6. Mfg Date (MM/DD/YYYY)

____ / ____ / ____

FINDINGS

	Yes	No	N/A
7. CSS history known	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. CSS involved in a crash	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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17. Seatbelt correct	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

ON DEPARTURE

18. Child/CSS location in vehicle

front row Other seating location
 back Explain:
 3rd row

19. CSS installed using (select all that apply)

No CSS Integrated Seat (Mark - Go to 25)
 Uninstalled Seatbelt
 Tether Lower anchors

20. Coalition provided a new CSS? Yes No

21. Restraint type:

RF only w/o base RF only w/ base
 Base only RF convertible
 FF w/ harness BP Booster
 Lap/Shoulder Lap only
 Car bed Vest

22. CSS MFG:

Same as 4,5,6 (Mark - Go to 25)
 Baby Trend Britax
 Chicco Combi
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23. Model Number:

24. Mfg Date (MM/DD/YYYY):

____ / ____ / ____

25. Child /CR Correct Yes No
26. CSS/Vehicle Compatible Yes No
27. Education materials given Yes No

Technician discussed: (Select all that apply)

28. Airbags
29. Unused seatbelt
30. Projectiles
31. Unattended children in or around cars
32. Next steps

Caregiver sign off:

33. I harnessed child/doll in CSS Yes No N/A
34. I participated/installed CSS today Yes No N/A
Caregiver initials _____ Donation \$ _____

Comments

Tech Last Name

Tech Number

COALITION #

Senior Checker Last Name

Senior Checker Tech Number

CSIS #

EVENT

INSPECTION STATION

QUICK REFERENCE

Direction

Babies less than 2 should ride in a rear-facing position to protect the spine and neck. Babies who have outgrown the infant only child restraint (CR) should switch to a convertible CR and use it rear-facing up to the highest height or weight (usually 30-45 pounds) permitted by the manufacturer. At a minimum, children MUST be age 1 and 20 pounds before facing forward. CR selection may be limited by what fits in the vehicle.

Location

All children under age 13 should ride in a back seat. If a child must ride in the front seat, then the child with a full harness CR or properly adjusted shoulder belt, seated in the correct forward facing and upright position, should sit there. Move the vehicle seat back as far away from the airbag as possible. For older children sitting in safety belts next to side airbags, remind them to sit straight up and avoid resting their heads on a window or structural pillar of the vehicle.

Harness

Rear-facing CR harness straps should pass through the slots at or below the child's shoulders. The forward facing CR harness straps should pass through the slots at or above the child's shoulders. Read CR instructions. Use all CRs until the upper height or weight limits are met. A child is too large for the CR when the shoulders are above the top FF harness slots, the child's head is within 1 inch of the top of the rear facing CR or he exceeds CR weight or height limits. Harness straps must lay flat on the chest and over the hips. Harness straps must pass the "pinch" test: when the buckled straps are pinched at the shoulder, there should be no slack or extra webbing. The harness retainer clip must sit at the child's armpit level, and the straps must be threaded properly through the clip.

Belt-Positioning Booster (BPB) Seats

Use all BPBs with vehicle lap/shoulder safety belts. Check BPB instructions for use with switchable shoulder belts. Special products, such as vests and Y harnesses used with a booster base, must be used according to manufacturer's instructions and the vehicle owner's manual. Many children will be between 8-12 years before the safety belt alone fits properly. Use a BPB until that time.

Installation

Fully read the vehicle and CR manufacturer's instructions. In most cases use either LATCH or safety belts, not both together. There are a few BPB that use both lower anchors for the BPB and a seat belt for the child. Never install a rear-facing CR in front of an airbag. Even if the passenger sensing system or airbag switch has turned off the right front passenger frontal airbag, no system is fail-safe. Secure rear-facing CRs in a back seat. Follow manufacturer's instructions. Safety belts must pass through the CR exactly where and how the manufacturer directs. CRs must not move more than 1 inch side to side or front to back when grasped at the belt path. LATCH anchors are used only if both the vehicle and the CR are equipped. Check vehicle manual to identify designated LATCH and tether locations. Always use the top tether as directed by the manufacturer and the vehicle owner's manual. Tethers are never attached to the lower anchor bars. Use tethers on a rear-facing CR only if the manufacturer so directs. Vehicles made after 1996 meet federal safety belt lockability requirements; no locking clip should be needed. Test vehicle safety belts to be sure they are locked at either the retractor or latchplate. Tethers may be used in some vehicles to 40 or 48 pounds (weight of child) and in others to 60 pounds (weight of child plus CR). Heavier children who ride in a harnessed CR require special arrangements. Check with the vehicle manufacturer. Treat unused safety belts as you would any other cords. They are not toys and can be hazardous if used for any purpose other than restraint.

Child Ready for Safety Belt

With the child's back and bottom against vehicle seat back, the knees should bend naturally at vehicle seat edge. When the safety belt is buckled, the lap belt fits low on the hips, touching the thighs, and the shoulder belt rests between neck and shoulder on the collarbone. Never place the shoulder belt under arms or behind backs. Optimally, the child's feet should touch the floor.

Other

Remind caregivers to NEVER LEAVE A CHILD ALONE IN A CAR. The CR is not a babysitter. Children should not spend excessive amounts of time in a CR when outside of a vehicle.

