



Step –By-Step: How to Print a Wallet Card

October 7, 2011

Go to <http://cert.safekids.org>

The screenshot shows the homepage of the National CPS Certification website. At the top left is the logo "National CPS Certification". To the right is a search bar with the text "INPUT YOUR SEARCH..." and a "Search" button. Below the search bar is a navigation menu with links: Home, Who We Are, Be A Tech, I'm A Tech, Course Administration, Organization Management, and Resources - FAQs. The main content area features a large image of two children in car seats. To the right of this image is a vertical sidebar with buttons: "Log In" (highlighted with a red arrow), "Find a Technician/Instructor", "Find a Course", "Need Help? Contact Us 1-877-366-8154", and "Policies & Procedures Manual". Below the main image are three columns of content: "Become a Technician" with a photo of a woman and a man, "I Am a Technician" with a photo of a man and a woman, and "Get Your Car Seat Checked" with a photo of a child in a car seat. Each column has a short text description. At the bottom is a "Partners" section with logos for Safe Kids USA, National Child Passenger Safety Board, NHTSA, and State Farm Insurance.

Click on
LOG IN

Click on CPS Tech/Tech To Be

Logging In

Please click on one of the links below to access that section of the online services system.

[CPS Tech/Tech to Be - CLICK HERE to Log In](#)

- **Make** a CPS online profile (if you've never been CPS-certified)
- **Register** for a course (Certification or Renewal)
- **Recertify:** Enter your seat checks, CEUs, etc.
- **Edit** your online profile (e.g. update contact information, add org. affiliation)
- **Apply** to be an instructor or tech proxy

[Organization Management - CLICK HERE to Log In](#)

- **Add** a purchase orders (PO) and/or e-vouchers
- **Affiliates:** Add/edit/delete affiliate members
- **Register** affiliates for courses
- **Review** PO or e-voucher statements/use

Find us on Facebook

#NCS National CPS Certification

Check out tech
for CPS even
<http://www.s>
Just click o

A portion o
support th
Certificat

Log In

Don't know your log in information?
Call Customer Service: 877-366-8154.

Safe Kids Online Services - Login

Login

Username

Password

New Signup

Please click [here](#) if you have never registered with Safe Kids before.

First Time Here?

Please use your **SK ID** as username and **your Last Name** as password. If you do not know your SK ID, please contact customer service for assistance.

If you have already been assigned a username and password with the old system, please use them instead.

Forgot Your Password?

Please click [here](#) to have your password emailed to you.

ONLINE SERVICES

- Login



**Find a Technician/
Instructor**



Find a Course



Need Help?
Contact Us
1-877-366-8154



**Policies &
Procedures Manual**

Or use *Forgot
Your Password*

Action Items

→ ACTION ITEMS

1. **Recertification 2011- cycle (enter information)**
 - Online CEUs
2. Recertification 2010- 2012 cycle (for review)
3. Recertification 2008- 2010 cycle (for review)
4. Pay Instructor Candidacy Fee
5. Pay Technician Proxy Fee
6. Find/Register For a Course
7. View Course Registration History
8. Update Organization Affiliation
9. Update Profile and Contact Information
10. Click here for Your Wallet Card/Certificate (pdf)
11. Technician Downloads (CPS Board)
12. Change Your Username
13. Change Your Password
14. Logout

Click on the action item
... *Wallet Card/
Certificate*



National Child Passenger Safety Certification Training Program

Certifying Body: Safe Kids Worldwide
Curriculum by the National Highway Traffic Safety Administration

In collaboration with the
National CPS Board

Program Sponsor
State Farm®

Certification Confirmation

Ivana B Atech

T123456 : Certified Technician

Valid from 10/1/2011 through 10/1/2013

Print!

Bring this card to all of your CPS events for
proof of your certification.



Seat Check Notes

<u>Seat Type</u>	<u>Date</u>	<u>Instr. Name</u>
Infant Only	_____	_____
RF conv	_____	_____
FF harness	_____	_____
Booster	_____	_____
LATCH	_____	_____

National CPS
Certification

Ivana B Atech

T123456

10/1/2011 - 10/1/2013

Certified Technician

Certifying Body: Safe Kids Worldwide
Curriculum by NHTSA
In collaboration with the National CPS Board
Program Sponsor: State Farm®

A young child is shown from the chest up, wearing a light blue short-sleeved shirt and a brown car seat harness. The child's face is partially visible, looking down. The background is a light-colored wall with a subtle floral pattern. Overlaid on the image is text providing contact information for CPS certification help.

Need help?

(877) 366-8154

cps.certification@safekids.org

Certification-related information
is available at <http://cert.safekids.org>